

Job Description

Job Title: Computer Systems Engineer

Status: Exempt

Reports to: General Manager of Administration

Summary:

- Analyzes information to determine, recommend, and plan layout for type of computers and peripheral equipment or modifications to existing equipment and systems that will provide capability for proposed project or work load, efficient operation, and effective use of allotted space.
- Trains users to use new or modified equipment.
- Monitors functioning of equipment to ensure system operated in conformance with specifications.
- Researches, develops and writes content for printed manuals, documentations, and supporting materials for software, hardware, technical procedures and computer related services.
- Prepares and maintains documentation and publications relating to users, systems, programming, operations, products and services.
- Provides phone support to customer sin order to resolve software issues including remote trouble shooting.
- Supports a variety of computer based technologies, including inventory management, purchasing and Electronic Data Interchange.
- Proficient in designing and developing dashboards/reports for ERP Systems
- Experience with SQL and DB2 relational database management systems (RDBMS) for IBM.

Education/Skill Requirements:

- Minimum 10 years experience as a Business Analyst
 - Experience developing and support of portals and B2B
 - Experience with RF data collection/bar code scanning software and hardware interfacing to ERP Systems.
 - In Depth experience with Report Writer Tools.
 - Experience with EDI Mapping; Extol (EDI/EBI)
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